

MINERALS AND WASTE LOCAL DEVELOPMENT SCHEME

**Worcestershire County Council
July 2018**

This scheme has been prepared in compliance with the Planning & Compulsory Act 2004 as amended and the Town and Country Planning (Local Planning) (England) Regulations 2012

Contents

1. Purpose of the Minerals and Waste Local Development Scheme	3
2. The Development Plan in Worcestershire	4
3. Progress made since the previous LDS and reasons for review	5
Progress since adoption of the July 2017 LDS	5
Reasons for reviewing the Local Development Scheme	6
Preparation of Worcestershire Minerals Local Plan	6
Preparation of a Mineral Site Allocations Development Plan Document.....	7
Review of the Waste Core Strategy for Worcestershire: Adopted Waste Local Plan.....	7
4. Documents to be prepared July 2018 – June 2021	8
5. Resources and Risk Assessment.....	11
Resources.....	11
Procedures for Member Approval	11
Risk Assessment	11
6. Monitoring and Review	17
Appendix 1: Minerals and Waste Development Framework Project Plan Schedule	18

1. Purpose of the Minerals and Waste Local Development Scheme

- 1.1. The County Council is the Minerals and Waste Planning Authority for Worcestershire and is responsible for all minerals and waste planning matters in the county.
- 1.2. The Minerals and Waste Development Scheme (MWDS or LDS) sets out the Council's priorities for producing planning policy documents over the coming three year period. It is a requirement of the Planning and Compulsory Purchase Act 2004 (as amended) that each Local Planning Authority should produce an LDS, which must include any Development Plan Documents it intends to publish, their area of coverage, subject matter and a timetable indicating the main milestones of production and revision.
- 1.3. The LDS is updated periodically to reflect changes to timetables to ensure it provides a useful source of information for interested parties and meets the requirements of the aforementioned Act. There are four main intentions of this revised LDS:
 - to report the progress made since the publication of the previous LDS;
 - to inform interested parties of the changed timetable for the consultation, examination process and adoption of the Worcestershire Minerals Local Plan;
 - to provide a schedule and reasons for producing a separate Minerals Site Allocations Development Plan Document; and
 - to provide a schedule for the early stages of the anticipated need for review and revision of the Waste Core Strategy for Worcestershire.
- 1.4. The revised schedule presented in this Local Development Scheme came into effect in July 2018, in line with the resolution of the Worcestershire County Council Cabinet on 12th July 2018. It covers the period July 2018 – June 2021 and replaces the previous LDS dated July 2017.
- 1.5. The Local Development Scheme is available on the Worcestershire County Council website at: www.worcestershire.gov.uk/lds . A printed copy is also available on request or to view at County Hall Reception, Spetchley Road, Worcester WR5 2NP.
- 1.6. If you have any questions about the LDS or how to access it, please contact us by e-mail: minerals@worcestershire.gov.uk or wcs@worcestershire.gov.uk or telephone 01905 766374.

2. The Development Plan in Worcestershire

- 2.1. The Development Plan for Worcestershire currently consists of the documents set out in Table 1:

Table 1. The Development Plan for Worcestershire

Development Plan Document	Detail
"Saved" policies in the County of Hereford and Worcester Minerals Local Plan .	Five policies in the adopted County of Hereford and Worcester Minerals Local Plan were "saved" by The Secretary of State for Communities and Local Government in exercise of the power conferred by paragraph 1(3) of Schedule 8 to the Planning and Compulsory Purchase Act 2004 in a direction later dated 7 September 2007. The "saved" policies will remain part of the Development Plan until superseded but the weight given to them in decision making will depend upon their conformity with national planning policy.
Waste Core Strategy for Worcestershire: Adopted Waste Local Plan 2012 – 2027 , adopted November 2012	The Worcestershire Waste Core Strategy Local Plan sets out how the County plans for waste management facilities in Worcestershire.
<p>The Local Plans and Development Plan Documents produced by the six City, Borough and District Planning Authorities in Worcestershire.</p> <p>At 12th July 2018, these are:</p> <ul style="list-style-type: none"> • The Bromsgrove District Plan 2011-2030 adopted January 2017 <ul style="list-style-type: none"> ○ Longbridge Area Action Plan adopted April 2009 • The Borough of Redditch Local Plan No 4 (2011 – 2030) adopted January 2017 • Wyre Forest Core Strategy adopted December 2010 <ul style="list-style-type: none"> ○ Wyre Forest Site Allocations and Policies Local Plan adopted July 2013 ○ Kidderminster Central Area Action Plan adopted July 2013 • The South Worcestershire Development Plan adopted February 2016. 	<p>Emerging DPDs:</p> <ul style="list-style-type: none"> • South Worcestershire Traveller and Travelling Showpeople - Site Allocations Development Plan Document (Regulation 19 consultation due to take place during 2018) • Wyre Forest Local Plan Review (2016-2034) - The new Local Plan will replace the current Adopted Core Strategy, Site Allocations and Policies Local Plan and Kidderminster Central Area Action Plan. (Regulation 19 consultation due to take place during 2018)

3. Progress made since the previous LDS and reasons for review

- 3.1. Progress has been made since the publication of the LDS in July 2017, as outlined below. However, issues have arisen since the adoption of the July 2017 LDS which warrant an early update to the LDS and adjustments to the milestones for the development of the Minerals and Waste Development Plan Documents.

Progress since adoption of the July 2017 LDS

- 3.2. In the previous LDS, consideration of responses on the Third Stage Consultation was scheduled for the 2nd quarter of 2017. This was undertaken and the Third Stage Consultation Response Document was published in September 2017.
- 3.3. In considering the responses to the Third Stage Consultation, the Council identified two substantive matters that need to be addressed and consulted on prior to the publication of the Plan under regulation 19 and 20.

- a) Despite having conducted two calls for sites, the sites which were proposed for allocation in the Third Stage Consultation would not have provided the amount of mineral required over the life of the plan. A number of the sites had been submitted with very little supporting information which limited assessment and prevented them from meeting the proposed criteria for allocation. A 3rd call for sites which was undertaken as an integral part of the Third Stage Consultation, and the low number of sites was raised as a potential soundness issue in responses to the consultation and through a Critical Friend Review. A 4th call for sites was therefore required which would reach as many mineral operators and landowners as possible to maximise the likelihood of sites being put forward.

This was reported in the July 2017 LDS, and a further 4th call for sites was scheduled for the 3rd and 4th quarter of 2017 and 1st quarter of 2018, allowing sufficient time during that consultation for landowners and mineral operators to come to agreement to support further proposals. The 4th call for sites was conducted on time, running from September 2017 to January 2018.

- b) A number of consultees highlighted that allocating sites provides a presumption in favour of development and establishes the principle of development in those locations.

The site selection process which informed the Third Stage Consultation was based on the principle that both allocated and windfall sites within the Strategic Corridors would be equally acceptable in planning terms, with proposals assessed on a site by site basis at planning application stage. The Council had taken this approach to enable significant flexibility in light of the limited numbers of sites submitted for consideration.

It was reported in the July 2017 LDS that it was necessary to review this approach, and that actions to address these matters could result in changes to the locations for development proposed through the plan and therefore an additional consultation stage would be required to enable representations to be made under Regulation 18. This would also enable consultation on other wording and policy changes to the Minerals Local Plan following the representations received on the Third Stage

Consultation. The July 2017 LDS therefore included an additional a Fourth Stage Consultation on the draft plan, scheduled for Q4 2018.

Reasons for reviewing the Local Development Scheme

Preparation of Worcestershire Minerals Local Plan

- 3.4. Although preparation of the Fourth Stage Consultation version of the Minerals Local Plan is well underway, some staffing changes have taken place which were not known when the July 2017 LDS was approved. Due to the acknowledged difficulty in recruiting suitably qualified planning staff with knowledge and experience of mineral and waste planning policy development (see Table 5. Risk assessment matrix), this has been addressed through an internal reshuffle of roles and responsibilities within the wider Strategic Planning team, although the new team member is inevitably not as experienced in mineral and waste planning policy. The staff member from the Strategic Planning team previously produced the Sustainability Appraisal (SA) work for the Minerals Local Plan. This means that additional time is required for the SA work to be continued by specialist consultants.
- 3.5. Additional sites were submitted in response to the 4th Call for Sites, as well as some further information relating to existing site proposals. However, due to the need identified above to reassess the method for site selection, it is not appropriate to simply assess these submissions against the criteria used in the Third Stage Consultation. Options for managing and addressing these requirements have been considered alongside the need to have an up to date policy framework in place. Addressing site allocations in a separate Development Plan Document with its own preparation schedule will ensure that the strategic elements of the Minerals Local Plan can be progressed as quickly as possible to provide certainty over the vision, objectives, spatial strategy and development management policies. This will provide a high level of certainty in relation to whether stakeholders consider the method to be appropriate and robust, but will significantly delay the certainty provided to communities and developers by allocating Specific Sites and Preferred Areas.
- 3.6. The risk of decisions having to be made on mineral planning applications without an up to date local policy framework in place is high, as the local policies provided by the saved policies in the County of Hereford and Worcester Minerals Local Plan are limited. Some of the sites which have been proposed in response to the calls for sites to date are now coming forward for pre-application discussions, Environmental Impact Assessment scoping requests and full Planning Applications, so further delay in setting the strategic framework and development management policies for assessing these sites is undesirable. If sites do come forward as planning applications, the timescales involved could mean sites are considered and may be permitted more quickly than a plan including site allocations could be progressed, risking the plan being out of date before it is even adopted.
- 3.7. A government consultation on draft changes to the National Planning Policy Framework (NPPF) has also recently been undertaken (March – May 2018). The likely changes to the NPPF outlined through this consultation are being taken into consideration in developing content of Fourth Stage Consultation document, but there is currently no firm date for the publication of final version. For these reasons, it is considered that there should not be any delay in publishing the Fourth Stage Consultation, but sufficient time needs to be allowed following the Fourth Stage Consultation to ensure consistency against any changes in the final update to the NPPF.

Preparation of a Mineral Site Allocations Development Plan Document

- 3.8. As outlined above, preparation of a separate Mineral Site Allocations Development Plan Document will allow the main Minerals Local Plan timetable to stay on course. In addition, it will build in flexibility for the Site Allocations to be reviewed and revised if necessary without affecting the strategic policies set out in the Minerals Local Plan.
- 3.9. This change in approach is consistent with emerging direction in the draft NPPF in relation to setting out strategic policies, and takes into account the new requirement that, from April 2018, under Regulation 10A of The Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended), local planning authorities must review local plans at least once every five years from their adoption date to ensure that policies remain relevant and effectively address the needs of the local community.

Review of the Waste Core Strategy for Worcestershire: Adopted Waste Local Plan

- 3.10. The Waste Core Strategy was adopted in 2012 and its implementation has since been monitored through the Authority Monitoring Report. Although the plan is for the period 2012-2027, it was set out in the July 2017 LDS that it is prudent to review the plan regularly to ensure that it is relevant to changes in local context and national policy.
- 3.11. From April 2018, under Regulation 10A of The Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended), local planning authorities must review local plans at least once every five years from their adoption date to ensure that policies remain relevant and effectively address the needs of the local community. This does not necessarily mean that wholesale revision will be required, but the government anticipates that most plans are likely to require revising in whole or in part at least every five years. Reviews should be proportionate to the issues, and Authority Monitoring Reports will play a significant role in determining whether there is a need to undertake a partial or full revision of a plan.
- 3.12. It is now more than five years since the Waste Core Strategy was adopted. A formal review will therefore be included as part of the next Authority Monitoring Report (Quarter 4 of 2018 to Quarter 1 of 2019), but as no significant failings have been identified through the Authority Monitoring Reports to date, the submission and examination of the Worcestershire Minerals Local Plan and the preparation of the Minerals Site Allocations Development Plan Document have been given priority.
- 3.13. The requirement for review was anticipated in the July 2017 LDS, which included provision to commence preparatory work for the review and revision of the Waste Core Strategy for Worcestershire in 2020 (Quarter 1). This provision for preparatory work is maintained in this LDS, but has been moved back to Quarter 2 of 2021. The implementation of the Waste Core Strategy will continue to be monitored through the Authority Monitoring Report and the Local Development Scheme will be revised if the need for a more urgent review and revision of the Waste Core Strategy is identified.

4. Documents to be prepared July 2018 – June 2021

- 4.1. Over the next three years Worcestershire County Council will prepare and adopt the Minerals Local Plan for Worcestershire, develop a separate Mineral Site Allocations Development Plan Document, and commence the review (and revision) of the Waste Core Strategy. The following section sets out the content and timetable for producing these development plan documents. All references to Regulations in this section refer to The Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended).

Table 2. Worcestershire Minerals Local Plan

Document:	Worcestershire Minerals Local Plan
Status:	Local Plan (Development Plan Document) to supersede the saved policies in the County of Hereford and Worcester Minerals Local Plan.
Role and content:	Set out the strategic policies for mineral development and restoration in the county, including a vision, objectives, spatial strategy, development management policies and monitoring schedule. This includes a strategy for the delivery of steady and adequate supply of minerals and locational criteria for development.
Geographical coverage:	Whole of the county of Worcestershire.
Chain of conformity:	Consistent with National Planning Policy Framework, part of the Development Plan for Worcestershire.

Timetable	
Initial consultation (Regulation 18)	<u>Completed:</u> <ul style="list-style-type: none"> First Stage Consultation (October 2012 – January 2013) Second Stage Consultation (November 2013 – January 2014) First call for sites (July 2014 – August 2014) Second call for sites and call for resources and infrastructure (July 2015 – September 2015) Third Stage Consultation including Third call for sites (December 2016 – March 2017) Fourth call for sites (September 2017 – January 2018) <u>Scheduled:</u> <ul style="list-style-type: none"> Fourth Stage Consultation: scheduled Q4 2018 – Q1 2019
Publication (Regulation 19 & 20)	Scheduled: Q3 2019
Submission (Regulation 22)	Scheduled: Q4 2019
Independent Examination (Regulation 24)	Anticipated: Q4 2019 – Q3 2020
Receipt of Inspector's Report (Regulation 25)	Anticipated: Q3 or Q4 2020
Adoption (Regulation 26)	Anticipated Q4 2020 or Q1 2021

Table 3. Worcestershire Mineral Site Allocations Development Plan Document

Document:	Mineral Site Allocations Development Plan Document
Status:	Development Plan Document
Role and content:	To provide local policies to allocate specific sites and preferred areas for mineral extraction, to supplement the strategic policies in the Minerals Local Plan and assist with the delivery of steady and adequate supply of minerals.
Geographical coverage:	Sites within the county of Worcestershire.
Chain of conformity:	Consistent with National Planning Policy Framework, sits alongside the Minerals Local Plan as part of the Development Plan for Worcestershire.

Timetable	
Initial consultation (Regulation 18)	<p><u>Completed:</u></p> <ul style="list-style-type: none"> • First call for sites (July 2014 – August 2014) • Second call for sites (July 2015 – September 2015) • Third call for sites (as part of the Third Stage Consultation on the Minerals Local Plan) (December 2016 – March 2017) • Fourth call for sites (September 2017 – January 2018) <p><u>Scheduled:</u></p> <ul style="list-style-type: none"> • Consultation on site selection methodology (alongside Fourth Stage Consultation on the Minerals Local Plan): scheduled Q4 2018 – Q1 2019 • Consultation on draft Mineral Site Allocations Development Plan Document: scheduled Q3 2020 – Q4 2020
Publication (Regulation 19 & 20)	Outside the period covered by this LDS.
Submission (Regulation 22)	Outside the period covered by this LDS.
Independent Examination (Regulation 24)	Outside the period covered by this LDS.
Receipt of Inspector's Report (Regulation 25)	Outside the period covered by this LDS.
Adoption (Regulation 26)	Outside the period covered by this LDS.

Table 4. Worcestershire Waste Core Strategy

Document:	Waste Core Strategy for Worcestershire: Adopted Waste Local Plan
Status:	Local Plan (Development Plan Document)
Role and content:	Set out the strategic policies for waste management development in Worcestershire, including a vision, objectives, spatial strategy, development management policies and monitoring schedule. This includes identifying waste management capacity requirements for the county and setting out locational criteria for development.
Geographical coverage:	Whole of the county of Worcestershire.
Chain of conformity:	Consistent with National Planning Policy Framework, part of the Development Plan for Worcestershire.
Milestones: Adopted November 2012	

Review and Revision timetable:	
Plan review (Regulation 10A)	Scheduled: <ul style="list-style-type: none"> Review through Authority Monitoring Report Q4 2018 – Q1 2019
Initial consultation (Regulation 18)	Scheduled: <ul style="list-style-type: none"> Preparatory work for review and revision of Waste Core Strategy Q2 2021
Publication (Regulation 19 & 20)	Outside the period covered by this LDS.
Submission (Regulation 22)	Outside the period covered by this LDS.
Independent Examination (Regulation 24)	Outside the period covered by this LDS.
Receipt of Inspector's Report (Regulation 25)	Outside the period covered by this LDS.
Adoption	Outside the period covered by this LDS.

5. Resources and Risk Assessment

Resources

- 5.1. The Council's Minerals and Waste Planning Policy team will lead on the development of the Worcestershire Minerals Local Plan, Mineral Site Allocations Development Plan Document, and supporting evidence, and the review and revision of the Waste Core Strategy for Worcestershire.
- 5.2. This will be supported as required through existing staff and expertise from the wider Planning unit (Strategic Planning, Development Management, and Environmental Policy) as well as from the Council's Archive and Archaeology, Highways Policy, Highways Development Management, Sustainability, Countryside and Flood Risk teams. Where support or specialist expertise from outside consultants is required, contracts will be managed by staff in the Minerals and Waste Planning Policy, Strategic Planning, or Environmental Policy teams (as most appropriate) to ensure delivery of specified outputs and outcomes.

Procedures for Member Approval

- 5.3. In order to develop the Minerals Local Plan in a timely and efficient manner the Cabinet has authorised¹ the Director of Business, Environment and Community in consultation with the Cabinet Member with Responsibility for Economy and Infrastructure to agree the production, publication of and consultation on the documents prepared during the course of developing the Minerals Local Plan, without the need for further approval by Cabinet during the pre-publication stages of plan preparation (governed under regulations 18 and 19).
- 5.4. However the statutory Local Authorities (Functions and Responsibilities) (England) Regulations 2000 (as amended) require that the plan must be approved by Cabinet and Council before submission to the Secretary of State for Examination or Adoption. The proposed submission version of the Minerals Local Plan will be submitted to Cabinet and Council for approval prior to the regulation 19 pre-submission consultation.
- 5.5. In addition all of the Council's Members will be consulted as part of every formal consultation and will be contacted as appropriate to inform them of any specific matters which might affect their division or responsibilities.

Risk Assessment

- 5.6. The Council recognises that there are risks in delivering the documents in the timescales set out in this Local Development Scheme. Some of these risks are within the Council's control and some are not. The main areas of risk, their impacts and the ways to overcome them so that the programme in the Local Development Scheme can be delivered are identified below.

¹ Cabinet meeting of 27 September 2012, Minute 1414.

Table 5. Risk assessment matrix

Area of potential risk	Consequences and impacts	Likelihood of occurrence	Measures to mitigate against potential risk	Overall risk level taking account of potential mitigation
Availability of qualified planning staff with knowledge and experience of mineral and waste planning policy development.	High impact: <ul style="list-style-type: none"> • Unable to complete documents on time - consequential programme slippage leading to delay in adopting documents. • Unable to complete documents to the required standard – could lead to documents having to be withdrawn if found unsound, being subject to successful legal challenge. 	Medium likelihood: <ul style="list-style-type: none"> • Potential for staff turnover / sickness absence / maternity leave etc. • Recruitment of planning officers with suitable qualifications and experience has been demonstrably difficult both within Worcestershire and in the wider region.² 	<ul style="list-style-type: none"> • Minerals and Waste Planning Policy team dedicated to plan production, enabling specialist mineral and waste skills and experience to be applied, and local knowledge to be utilised. • Planning staff are encouraged to undertake Continuing Professional Development in line with the Code of Practice of the Royal Town Planning Institute. • The council subscribes to the Planning Officers Society's Mineral and Waste Learning Group. • Further support and expertise is provided by the wider Strategic Planning, Environmental Policy and Development Management teams as necessary, with 	Medium

² In May 2017 there were only 15 experienced minerals and waste planners employed in the 14 Minerals and Waste Planning Authorities in the West Midlands.

Area of potential risk	Consequences and impacts	Likelihood of occurrence	Measures to mitigate against potential risk	Overall risk level taking account of potential mitigation
			contingency within allocated budgets to enable use of temporary staff or consultants to supplement in-house team if required.	
Changes to external context	High impact: <ul style="list-style-type: none"> • Changes to national policy and guidance <ul style="list-style-type: none"> ○ consequential programme slippage while implications are considered and addressed, leading to delay in adopting documents. ○ could lead to documents having to be withdrawn if not in general conformity with national policy and found unsound, being subject to successful legal challenge, or difficulties in using the policies in decision making for mineral and waste planning applications if there is conflict with national policy. 	High likelihood: <ul style="list-style-type: none"> • Changes to the National Planning Policy Framework and national Planning Practice Guidance are anticipated, but no firm date has been set for their publication. • Uncertainty over further changes to national policy or legislation as a result of the UK exit from the EU. • The Local Plans produced by the City, Borough and District Councils are subject to requirements for regular review. Revision of some or all of the adopted Local Plans in the county is underway. 	<ul style="list-style-type: none"> • Monitor national and local policy announcements and consultations, build in sufficient flexibility in LDS programme to consider and address anticipated changes (e.g. revised National Planning Policy Framework publication); • Regular assessment of consistency with national policy through Authority Monitoring Report (AMR) for adopted plans; • Engage in constructive dialogue with City, Borough and District Councils in accordance with the Duty to Cooperate to ensure that implications for mineral and waste are taken into account in 	High

Area of potential risk	Consequences and impacts	Likelihood of occurrence	Measures to mitigate against potential risk	Overall risk level taking account of potential mitigation
	<ul style="list-style-type: none"> Development proposals in City, Borough and District local plans will impact on mineral resource demand and waste management infrastructure requirements, and could lead to sterilisation of mineral or waste resources or infrastructure. 		revisions to Local Plans. <ul style="list-style-type: none"> Monitor future trends and predictions. 	
The willingness and ability of other stakeholders to contribute effectively to the development of plans and advise on conformity with national policy and soundness.	High impact: <ul style="list-style-type: none"> If stakeholders are not willing or able to respond or assist within requested timescales - consequential programme slippage leading to delay in adopting documents. If stakeholders are not willing or able to provide requested data or assistance – could lead to documents having to be withdrawn if found unsound, being subject to successful legal challenge. 	High likelihood: <ul style="list-style-type: none"> Budget and staffing pressures are being experienced by almost all statutory and third sector stakeholders. Statutory stakeholders such as Natural England and the Environment Agency are moving more towards standing advice and may not be willing or able to contribute in detail to plan development outside of formal consultation stages. 	<ul style="list-style-type: none"> Stakeholders understand progress in the development of minerals and waste plans through regular updates. There is high-level understanding of the synergies between the organisation's aspirations and what the plans aim to achieve. A Green Infrastructure working group for the Minerals Local Plan has assisted with focused and collaborative input from relevant stakeholders during the development of the Minerals Local Plan. The council engages with other Mineral Planning Authorities, 	Medium

Area of potential risk	Consequences and impacts	Likelihood of occurrence	Measures to mitigate against potential risk	Overall risk level taking account of potential mitigation
			primarily through the West Midlands Resource Technical Advisory Body for Waste (RTAB) and Aggregate Working Party (AWP), and discussing experiences and sharing good practice through the Planning Officers Society's Mineral and Waste Learning Group.	
Capacity of the Planning Inspectorate (PINS) and availability of Inspectors with minerals and waste experience	High impact: <ul style="list-style-type: none"> • PINS unable to meet demand for DPD examination – consequential programme slippage leading to delay in adopting documents and decisions on mineral and waste planning applications having to be made without an up to date local policy framework, and increased risk of inappropriate, speculative planning applications if there is no up-to-date Local Plan. • PINS unable to provide an Inspector experienced in minerals and waste planning policy examination – could lead to longer examinations, 	Medium likelihood: <ul style="list-style-type: none"> • Staff changes at PINS over the last few years have seen the retirement of several experienced mineral and waste planning inspectors. • Officers are aware of several Mineral / Waste Plans being prepared on a similar timescale to the Worcestershire Minerals Local Plan, and therefore there is a likelihood of high demand on PINS resources. 	Notify PINS three months prior to commencing Pre-submission consultation (Reg 19)	High

Area of potential risk	Consequences and impacts	Likelihood of occurrence	Measures to mitigate against potential risk	Overall risk level taking account of potential mitigation
	more hearing sessions and greater costs incurred than envisaged.			

6. Monitoring and Review

- 6.1. It is a statutory requirement that the Council prepares an Authority Monitoring Report³ (AMR) to assess progress in the implementation of the Local Development Scheme and the extent to which the objectives of Worcestershire County Council's adopted development plan documents are being achieved or are still relevant.
- 6.2. In relation to each document included within the LDS, monitoring must be carried out on:
 - The timetable included for that specific document;
 - The stage that the document has reached in the production process; and
 - If the document is behind the timetable set out in the LDS, the reasons for this.
- 6.3. The AMR will be published as soon as practical after the relevant data becomes available. The AMR both informs the council's own work and feeds into the preparation of Local Development Documents produced by the County, District and Borough Councils. As well as progress in plan-making, this will be the opportunity to report on the monitoring indicators in adopted Local Plans to assess policy performance. The AMR will provide the evidence to consider whether there is a need to review the Development Plan Documents adopted by Worcestershire County Council prior to the date of review set in those documents.
- 6.4. A full review of the LDS will be undertaken if changes impact on the milestones in Table 2, Table 3, or Table 4, or following the adoption of the Worcestershire Minerals Local Plan.

³ Formally called the "Minerals and Waste Local Development Scheme Authority Monitoring Report"

Appendix 1: Minerals and Waste Development Framework Project Plan Schedule

Key	C	Completed
	S	Scheduled

Document	Activity	2017				2018				2019				2020				2021		Beyond the period of this LDS
		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	
Worcestershire Minerals Local Plan	Third Stage consultation (Reg 18)	C																		
	Consideration of representations		C	C																
	Fourth call for sites			C	C	C														
	Preparation of Fourth Stage Consultation document		C	C	C	C	C	S	S											
	Fourth Stage consultation (Reg 18)								S	S										
	Consideration of representations									S	S									
	Pre-submission consultation (Reg 19)											S								
	Submission (Reg 22)												S							
	Independent examination (Reg 24)												S	S	S	S				
	Receipt of Inspector's Report (Reg 25)															S	S			
	Adoption (Reg 26)																S	S		
Mineral Site Allocations Development Plan Document	Consultation on site selection methodology (under Reg 18)								S	S										
	Consideration of representations										S	S								
	Preparation of draft document												S	S	S					
	Consultation on draft document (Reg 18)															S	S			

Document	Activity	2017				2018				2019				2020				2021		Beyond the period of this LDS
		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	
	Consideration of representations																	S	S	
	Pre-submission consultation (Reg 19)																			Task to be scheduled in a future LDS
	Submission (Reg 22)																			Task to be scheduled in a future LDS
	Independent examination (Reg 24)																			Task to be scheduled in a future LDS
	Receipt of Inspector's Report (Reg 25)																			Task to be scheduled in a future LDS
	Adoption (Reg 26)																			Task to be scheduled in a future LDS
Waste Core Strategy for Worcestershire	5 year review through Authority Monitoring Report				S	S														
	Preparatory work for review and revision of Waste Core Strategy																	S		
	Consultation on draft document (Reg 18)																			Task to be scheduled in a future LDS
	Consideration of representations																			Task to be scheduled in a future LDS
	Pre-submission consultation (Reg 19)																			Task to be scheduled in a future LDS
	Submission (Reg 22)																			Task to be scheduled in a future LDS
	Independent examination (Reg 24)																			Task to be scheduled in a future LDS
	Receipt of Inspector's Report (Reg 25)																			Task to be scheduled in a future LDS
	Adoption (Reg 26)																			Task to be scheduled in a future LDS